

Advertisement Number : INCOIS/RMT/03/2025

WALK-IN-INTERVIEW FOR THE POST OF INCOIS RESEARCH ASSOCIATE

Indian National Centre for Ocean Information Services (INCOIS), an Autonomous Body under the Ministry of Earth Sciences (MoES), Govt. of India, is a leading institute in the field of operational Oceanography with a specific objective to provide oceanographic information and advisories to public and other stake holders. The services of INCOIS are supported by focused in-house research and development activities. INCOIS has research collaborations with several national and international oceanographic institutes. More details about INCOIS are available at <http://www.incois.gov.in>.

INCOIS, in collaboration with University College London (UCL), UK is implementing the project entitled “People-Centered Tsunami Early Warning for the Indian coastlines (PCTWIN)” with an objective to improve the effectiveness of tsunami early warning systems by integrating scientific expertise with community-based strategies and thereby enhancing the disaster preparedness and resilience across India’s vulnerable coastlines.

Eligible Indian Nationals who are interested for engagement on contract basis against the following temporary positions in the PCTWIN project are required to attend the interview on **17.10.2025**. The positions will be initially for a period of one year and extendable for maximum of 2 more years subject to satisfactory performance in annual reviews. Notwithstanding the above condition, the positions will be co-terminus with the closure of the PCTWIN project, which is March 2028 as per the project sanction order. Details about the positions, reservation, consolidated emoluments, academic qualifications, age, experience, and responsibilities of the contract positions, format of application and other general conditions are given below:

Name of the Position	Reservation					Total
	UR	SC	ST	OBC	EWS	
RESEARCH ASSOCIATE (RA-I)	-	01	-	01	--	02
Name of the Post: Research Associate (RA-I) No. of Posts: 02 (Two) Age Limit: 35 years Consolidated Monthly Emoluments: Rs. 58,000 + HRA						
Essential Qualifications and Experience:	• With Doctoral degree: Ph.D in Social Work/ Sociology/ Gender Studies/Public Health/ Disaster Management, or a related field with desirable experience. • Candidate should have proficiency in writing, reading and speaking Malayalam language.					
Desirable Qualifications:	a) A proof showing that the candidate studied Malayalam in their X/XII or University Degree level should be enclosed along with the application. b) Work/research experience in participatory action					

	research, inclusivity, community-based risk analysis and disaster management. c) Proficiency in using qualitative data analysis software (e.g., NVivo, ATLAS.ti) statistical software (e.g., R, SPSS) and survey tools., (e.g., Qualtrics, Survey Monkey) d) Experience in integrating the findings from surveys/research analysis with inclusivity markers and preparedness indicators e) Knowledge in Common Alerting Protocol (CAP) standards for dissemination of hazard advisories
Responsibilities:	Research in Inclusivity Key Performance Indicators (KPIs) Job Profile: • Work as an Inclusivity and Preparedness Specialist in the implementation of Tsunami Ready program. • Co-design and implement inclusivity markers to complement the already identified preparedness indicators of the Tsunami Ready program. • Evaluate the effectiveness of the new inclusivity markers in various settings and implement them to enhance the inclusiveness of preparedness actions and planning. • Engage with local communities, particularly vulnerable groups, to gather input and ensure the inclusivity markers address their specific needs and challenges.

General Conditions:

1. Walk-in interview will be held in “**Centre for Marine Living Resources and Ecology, Ministry of Earth Sciences, Govt. of India, LNG Road, Puthuvypin South, Ochanthuruthu PO, Kochi-682508**” on **17.10.2025 (Thursday)**. Those who are interested to attend the interview and meet the essential eligibility criteria may report at the venue of the interview by 0830 hrs IST on 17.10.2025.
2. Applicant should provide a working mobile number & e-mail for communication purpose.
3. Candidates should come with duly filled in application in the enclosed format along with original certificates, latest two colour passport size photographs and two copies of all supporting documents duly self-attested.

Documents:

- SSC/10th/Matriculation or equivalent marks sheet & certificate
- HSC/12th/Intermediate or equivalent marks sheet & certificate
- Bachelor's Degree Marks sheets of all years & Certificate
- Master's Degree Marks sheets of all years & Certificate (or Provisional Certificate)
- PhD Awarded Certificate
- Latest Valid Caste certificate SC/OBC Certificate (Non-creamy layer)
- Experience Certificates
- Abstracts of Published Journals as Main author/Co-author

4. Age relaxation will be given as per Government of India norms for SC/OBC candidates. The OBC candidates should submit an OBC certificate as per the Central Government norms and the Non-Creamy Layer Certificate should be a latest one. Relaxation upto 5 years will be given in the upper age limit for women candidates.
5. The prescribed essential qualifications are minimum and the mere possession of the same does not entitle candidates to be called for interview. INCOIS reserves the right to adapt suitable screening criteria as per requirements of the advertised post. No correspondence will be entertained with candidates who are not called for the Interview.
6. The selection for the posts shall be on the basis of performance in the interview.
7. The place of initial posting is at Hyderabad and the appointees are expected to travel extensively to coastal regions of Kerala (and/or orissa) and work on 24/7 shift duties as per the requirement of the organization.
8. Canvassing in any form and/or bringing any influence, political or otherwise will be treated as disqualification. No interim correspondence/inquiry will be entertained.
9. Candidates working in Government/Public Sector Undertakings/Autonomous bodies must produce a '**No Objection Certificate**' from their present employer.
10. Work experience in the relevant field should be supported **by testimonials from the research supervisor/superior officer/reporting officer/team leader or certifications from relevant professional bodies as the case may be**. Testimonials should include details of the nature of work in which the applicant was involved, major achievements during the employment/tenure and suitability of the applicant for the post applied. ***Appointment offer letters/relieving letters/ salary slips/ employee ID Card, etc will not be considered as the proof of essential/ desirable experience.***
11. Experience will be counted after **completion of essential academic qualifications** (ie., Ph.D.)
12. No travelling allowance will be paid for attending the interview.
13. The candidates need to make their own stay arrangements. INCOIS will not be responsible for any accommodation or any other arrangements.
14. Director, INCOIS reserves the right to cancel the recruitment process at any stage, without assigning any reason thereof.
15. Director, INCOIS may vary the number of posts to be filled under each category.
16. Non-production of the original certificates and No Objection Certificate at the time of interview will attract the disqualification.
17. All positions mentioned in this advertisement are purely temporary and on contract mode only. All positions are co-terminus with the duration of the project.
18. Candidates appointed against any position in this advertisement are not entitled for any claim for regular/permanent position at anytime during or after the tenure of the post.
19. Any addendum/corrigendum etc., with regard to this recruitment will be displayed only on INCOIS website.

Director, INCOIS
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